

TE KURA MAORI O PORIRUA

Financial Statements - For the year ended 31 December 2018

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TE KURA MAORI O PORIRUA

Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Michelle Hippolite

Sophie Tukukino

Full Name of Board Chairperson

Full Name of Principal



Signature of Board Chairperson

Signature of Principal

31 May 2019

31 May 2019

Date:

Date:

TE KURA MAORI O PORIRUA

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue				
Government Grants	2	4,024,417	3,895,946	3,710,712
Locally Raised Funds	3	308,628	18,900	114,089
Interest Earned		19,804	10,000	17,076
Gain on Sale of Property, Plant and Equipment		-	-	18,192
		<u>4,352,849</u>	<u>3,924,846</u>	<u>3,860,069</u>
Expenses				
Locally Raised Funds	3	125,881	10,000	37,746
Learning Resources	4	2,758,925	2,715,050	2,597,851
Administration	5	181,924	195,278	233,080
Finance Costs		3,256	-	5,401
Property	6	773,981	763,410	718,518
Depreciation	7	101,466	80,000	99,734
Loss on Disposal of Property, Plant and Equipment		-	-	6,171
Transport		127,417	144,000	128,225
		<u>4,072,850</u>	<u>3,907,738</u>	<u>3,826,725</u>
Net Surplus / (Deficit)		279,999	17,108	33,344
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>279,999</u></u>	<u><u>17,108</u></u>	<u><u>33,344</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

TE KURA MAORI o PORIRUA
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	<u>621,657</u>	<u>785,764</u>	<u>588,313</u>
Total comprehensive revenue and expense for the year	279,999	17,108	33,344
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	7,126	-	-
Equity at 31 December	<u>908,782</u>	<u>802,872</u>	<u>621,657</u>
Retained Earnings	908,782	802,872	621,657
Equity at 31 December	<u>908,782</u>	<u>802,872</u>	<u>621,657</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

TE KURA MAORI O PORIRUA
Statement of Financial Position
As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Assets				
Cash and Cash Equivalents	8	55,366	301,299	306,106
Accounts Receivable	9	229,507	112,000	136,476
GST Receivable		7,896	-	12,355
Prepayments		17,365	-	6,745
Inventories	10	2,525	3,000	2,778
Investments	11	631,531	250,000	232,058
Funds Due for Capital works	17	31,140		
		<u>975,330</u>	<u>666,299</u>	<u>696,519</u>
Current Liabilities				
GST Payable		-	-	-
Accounts Payable	13	228,023	155,000	305,799
Revenue Received in Advance	14	38,690	-	32,939
Provision for Cyclical Maintenance	15	48,213	15,272	38,801
Finance Lease Liability - Current Portion	16	16,566	28,000	31,791
Funds Held for Capital works	17	15,009	-	(2,446)
		<u>346,501</u>	<u>198,272</u>	<u>406,884</u>
Working Capital Surplus/(Deficit)		628,829	468,027	289,635
Non-current Assets				
Property, Plant and Equipment	12	355,165	420,077	416,682
		<u>355,165</u>	<u>420,077</u>	<u>416,682</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	67,505	65,232	71,803
Finance Lease Liability	16	7,707	20,000	12,857
		<u>75,212</u>	<u>85,232</u>	<u>84,660</u>
Net Assets		<u><u>908,782</u></u>	<u><u>802,872</u></u>	<u><u>621,657</u></u>
Equity		<u><u>908,782</u></u>	<u><u>802,872</u></u>	<u><u>621,657</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

TE KURA MAORI o PORIRUA
Statement of Cash Flows
For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		1,154,279	1,231,218	1,248,933
Locally Raised Funds		306,641	18,900	111,354
Goods and Services Tax (net)		4,460	-	(21,284)
Payments to Employees		(279,168)	(381,808)	(539,478)
Payments to Suppliers		(971,269)	(742,202)	(633,623)
Cyclical Maintenance payment made in the year		(14,305)		
Interest Paid		(3,256)	-	(5,401)
Interest Received		18,235	10,000	16,243
Net cash from / (to) the Operating Activities		215,617	136,108	176,744
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)			(15,000)	64,623
Purchase of PPE (and Intangibles)		(39,950)	(38,000)	(117,149)
Purchase of Investments		(399,473)	-	-
Proceeds from Sale of Investments		-	(100,000)	167,942
Net cash from / (to) the Investing Activities		(439,423)	(153,000)	115,416
Cash flows from Financing Activities				
Furniture and Equipment Grant		7,126	-	-
Finance Lease Payments		(20,374)	18,000	(14,570)
Funds Administered on Behalf of Third Parties		(13,686)	-	6,734
Net cash from Financing Activities		(26,934)	18,000	(7,836)
Net increase/(decrease) in cash and cash equivalents		(250,740)	1,108	284,324
Cash and cash equivalents at the beginning of the year	8	306,106	300,191	21,782
Cash and cash equivalents at the end of the year	8	55,366	301,299	306,106

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

TE KURA MAORI o PORIRUA

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2018

a) Reporting Entity

Te Kura Maori o Porirua Kura (the Kura) is a Crown entity as specified in the Crown Entities Act 2004 and a Kura as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the Kura is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the Kura, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The Kura is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The Kura qualifies for Tier 2 as the Kura is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The Kura reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The Kura believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The Kura reviews the details of lease agreements at the end of each reporting date. The Kura believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The Kura reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The Kura believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The Kura receives funding from the Ministry of Education. The following are the main types of funding that the Kura receives;

Operational grants are recorded as revenue when the Kura has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the Kura has the rights to the funding in the salary period they relate to. The grants are not received in cash by the Kura and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the Kura uses the land and buildings. These are not received in cash by the Kura as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The Kura receives funding from the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the Kura has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the Kura.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the Kura operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The Kura's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the Kura has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the Kura realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the Kura will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and Kura uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the Kura at fair value plus transaction costs. At balance date the Kura has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the Kura may incur on sale or other disposal.

The Kura has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the Kura assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the Kura is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	20-50 years
Furniture and equipment	5-10 years
Information and communication technology	3-5 years
Textbooks	3 years
Leased assets held under a Finance Lease	3-5 years term of lease
Motor vehicles	5 years
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The Kura does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the Kura prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the Kura to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The Kura holds sufficient funds to enable the refund of unearned fees in relation to students, should the Kura be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the Kura for a specified purpose, or are being held on behalf of a third party. The Kura holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Provision for Cyclical Maintenance

The property from which the Kura operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the Kura site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the Kura, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

r) Financial Assets and Liabilities

The Kura's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The Kura's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the Kura budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the Kura receives services in-kind, including the time of volunteers. The Kura has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	986,272	970,700	989,645
Teachers' salaries grants	2,227,567	2,152,704	1,913,134
Use of Land and Buildings grants	512,024	512,024	523,399
Resource teachers learning and behaviour grants	2,254	5,000	4,831
Other MoE Grants	103,196	75,518	94,688
Transport grants	192,278	180,000	185,016
Other government grants	826	-	-
	4,024,417	3,895,946	3,710,712

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	12,712	9,400	17,002
Fundraising	17,816	1,500	23,842
Other revenue	103,464	6,500	28,127
Trading	22,443	1,500	13,647
Activities	111,225	-	-
Curriculum Recoveries	40,968	-	31,471
	308,628	18,900	114,089
Expenses			
Activities	91,813	10,000	8,963
Trading	26,041	-	24,339
Fundraising (costs of raising funds)	8,027	-	4,445
	125,881	10,000	37,746
Surplus for the year Locally raised funds	182,747	8,900	76,342

4. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	150,880	157,628	112,707
Equipment repairs	890	-	-
Information and communication technology	31,904	22,000	27,178
Extra-curricular activities	87,489	30,200	66,419
Employee benefits - salaries	2,409,874	2,392,012	2,301,430
Resource/attached teacher costs	47,210	47,210	49,464
Staff development	30,678	65,000	40,653
	2,758,925	2,715,050	2,597,851

5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	9,910	6,250	6,050
Board of Trustees Fees	2,395	5,000	-
Board of Trustees Expenses	7,181	16,700	11,126
Communication	16,516	15,000	13,520
Consumables	11,252	11,500	13,672
Operating Lease	832	-	-
Other	16,120	17,750	99,952
Employee Benefits - Salaries	99,637	107,000	72,235
Insurance	9,206	6,878	6,288
Service Providers, Contractors and Consultancy	8,875	9,200	10,237
	181,924	195,278	233,080

6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	22,083	25,000	18,092
Consultancy and Contract Services	49,836	49,000	34,598
Cyclical Maintenance Provision	19,419	8,000	16,655
Grounds	30,566	19,000	16,353
Heat, Light and Water	30,237	23,132	27,555
Rates	804	1,800	1,566
Repairs and Maintenance	68,514	79,954	37,252
Use of Land and Buildings	512,024	512,024	523,399
Security	10,280	10,000	9,588
Employee Benefits - Salaries	30,218	35,500	33,460
	773,981	763,410	718,518

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Buildings - School	3,276	2,500	3,276
Furniture and Equipment	29,802	37,500	31,862
Information and Communication Technology	24,298	24,000	26,710
Motor Vehicles	14,201	15,000	11,664
Leased Assets	28,839	-	25,023
Library Resources	1,050	1,000	1,199
	<u>101,466</u>	<u>80,000</u>	<u>99,734</u>

8. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Cash on Hand	280	-	879
Bank Current Account	54,837	101,299	724
Bank Call Account	249	-	96
Short-term Bank Deposits	-	200,000	304,407
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>55,366</u>	<u>301,299</u>	<u>306,106</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Receivables	-	-	2,371
Receivables from the Ministry of Education	74,863	-	19,070
Provision for Uncollectibility	-	-	(10,000)
Interest Receivable	4,539	2,000	2,970
Teacher Salaries Grant Receivable	150,105	110,000	122,065
	<u>229,507</u>	<u>112,000</u>	<u>136,476</u>
Receivables from Exchange Transactions	4,540	2,000	(4,660)
Receivables from Non-Exchange Transactions	224,966	110,000	141,135
	<u>229,507</u>	<u>112,000</u>	<u>136,476</u>

10. Inventories

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Stationery	-	-	-
School Uniforms	2,525	3,000	2,778
	<u>2,525</u>	<u>3,000</u>	<u>2,778</u>

11. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	631,531	250,000	232,058
Non-current Asset			
Long-term Bank Deposits	-	-	-

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2018.

12. Property, Plant and Equipment

2018	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	91,363	-	-	-	(3,276)	88,087
Furniture and Equipment	162,206	27,116	-	-	(29,802)	159,520
Information and Communication	53,521	3,918	-	-	(24,298)	33,141
Motor Vehicles	59,342	-	-	-	(14,201)	45,141
Leased Assets	41,854	8,915	-	-	(28,839)	21,930
Library Resources	8,396	-	-	-	(1,050)	7,346
Balance at 31 December 2018	416,682	39,949	-	-	(101,466)	355,165

2018	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Buildings	140,641	(52,554)	88,087
Furniture and Equipment	562,189	(402,669)	159,520
Information and Communication	169,460	(136,319)	33,141
Motor Vehicles	84,450	(39,309)	45,141
Leased Assets	108,565	(86,635)	21,930
Library Resources	34,492	(27,146)	7,346
Balance at 31 December 2018	1,099,797	(744,632)	355,165

12. Property, Plant and Equipment cont.

2017	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	94,639	-	-	-	(3,276)	91,363
Furniture and Equipment	167,868	27,978	(1,778)	-	(31,862)	162,206
Information & Communication Technology	75,825	8,798	(4,392)	-	(26,710)	53,521
Motor Vehicles	46,429	71,006	(46,429)	-	(11,664)	59,342
Leased Assets	57,511	9,367	(1)	-	(25,023)	41,854
Library Resources	9,595	-	-	-	(1,199)	8,396
Balance at 31 December 2017	451,867	117,149	(52,600)	-	(99,734)	416,682

2017	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Buildings	140,641	(49,278)	91,363
Furniture and Equipment	535,073	(372,867)	162,206
Information and Communication Technology	165,542	(112,021)	53,521
Motor Vehicles	84,450	(25,108)	59,342
Leased Assets	99,650	(57,796)	41,854
Library Resources	34,492	(26,096)	8,396
Balance at 31 December 2017	1,059,848	(643,166)	416,682

13. Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	52,143	25,000	163,301
Employee Entitlements - salaries	150,105	110,000	122,065
Employee Entitlements - leave accrual	25,775	20,000	20,433
	228,023	155,000	305,799
Payables for Exchange Transactions	228,023	155,000	305,799
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)			
Payables for Non-exchange Transactions - Other			
	228,023	155,000	305,799

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Grants in Advance - Ministry of Education	32,160	-	32,051
Other	6,530	-	888
	<u>38,690</u>	<u>-</u>	<u>32,939</u>

15. Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	110,604	-	96,545
Increase to the Provision During the Year	19,419	-	16,655
Adjustment to the Provision	-	-	-
Use of the Provision During the Year	(14,305)	-	(2,596)
Provision at the End of the Year	<u>115,718</u>	<u>-</u>	<u>110,604</u>
Cyclical Maintenance - Current	48,213	15,272	38,801
Cyclical Maintenance - Term	67,505	65,232	71,803
	<u>115,718</u>	<u>80,504</u>	<u>110,604</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	16,566	-	31,791
Later than One Year and no Later than Five Years	7,707	-	12,857
Later than Five Years	-	-	-
	<u>24,273</u>	<u>-</u>	<u>44,648</u>

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Admin Hall	<i>on hold</i>	(9,180)				(9,180)
Gas leaks	<i>closed</i>	6,340	1,160	(7,500)		-
Storm drainage	<i>closed</i>	1,037	413	(1,450)		-
Switchboard	<i>closed</i>	1,550	0	(1,550)		-
Fire damage	<i>ongoing</i>	(2,193)	104,319	(97,953)		4,173
Student toilets and classrooms	<i>ongoing</i>	-	-	(21,960)		(21,960)
replace roof and spouting	<i>ongoing</i>	-	35,000	(24,164)		10,836
Totals		(2,446)	140,892	(154,577)	-	(16,131)

Represented by:

Funds Held on Behalf of the Ministry of Education	15,009
Funds Due from the Ministry of Education	31,140
	(16,131)

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Admin Hall	<i>on hold</i>	(9,180)	-	-	-	(9,180)
Gas leaks	<i>ongoing</i>	-	23,040	(16,700)		6,340
Storm drainage		-	4,619	(3,582)		1,037
Switchboard	<i>ongoing</i>	-	8,970	(7,420)		1,550
Fire damage	<i>ongoing</i>	-	-	(2,193)		(2,193)
Totals		(9,180)	36,629	(29,895)	-	(2,446)

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	2,395	-
Full-time equivalent members	-	-
<i>Leadership Team</i>		
Remuneration	245,413	226,569
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	247,808	226,569
Total full-time equivalent personnel	2.00	2.00

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	145-150	130-140
Benefits and Other Emoluments	3-4	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
110 - 120	-	-
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	-
Number of People	-	-

21. Contingencies

There are no contingent liabilities (except as noted below) as at 31 December 2017.

Holiday Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of the school board of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003.

The initial phase of this review has identified areas of non - compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

(Contingent liabilities at 31 December 2017: nil).

Contingent Assets:

Contingent assets at 31 December 2018: nil.

(Contingent assets at 31 December 2017:

At balance date there was a contingent asset in relation to an insurance claim to recover losses suffered as a result of the mis- appropriation of funds. At the time of completing the annuals accounts the amount was still to be quantified.

22. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2018

(Capital commitments at 31 December 2017: nil)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of a photocopier;

	2018 Actual \$	2017 Actual \$
No later than One Year	-	3,022
Later than One Year and No Later than Five Years	-	-
Later than Five Years	-	-
	<u>-</u>	<u>3,022</u>

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	55,366	301,299	306,106
Receivables	229,507	112,000	136,476
Investments - Term Deposits	631,531	250,000	232,058
Total Cash and Receivables	<u>916,404</u>	<u>663,299</u>	<u>674,640</u>

Financial liabilities measured at amortised cost

Payables	228,023	155,000	305,799
Borrowings - Loans	-	-	-
Finance Leases	24,273	48,000	44,648
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	<u>252,296</u>	<u>203,000</u>	<u>350,446</u>

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparative Figures

Some comparative figures have been restated to ensure compliance with the Ministry of Education's Kiwi Park School financial Statements. Compliance with this model is compulsory. This change does not materially alter the financial statements.

27. Misappropriation of funds

During 2017 the board became aware that a staff member had mis-appropriated funds to the value of \$149,294.55. The effects on the financial accounts are as follows:

In 2016 the following categories were overstated

Learning resources	Curricular	\$ 3,549.99
	Information technology	\$ 15,950.00
	Extra curricular	\$ 4,000.00
Transport		\$ 13,043.48
Property	Consultancy and contracts	\$ 24,163.51
	Cleaning consumables	\$ 4,539.95
GST		\$ 9,787.04

In 2017 all related costs are shown in

Administration	Other	\$ 74,260.51
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